

Appendix 2 Representations Received to Consultation on Draft SCI - March and April 2022

Rep Ref	Representor Name	Agent	Summary
01	Natural England		We are supportive of the principle of meaningful and early engagement of the general community, community organisations and statutory bodies in local planning matters, both in terms of shaping policy and participating in the process of determining planning applications.
02	The Coal Authority		It is noted that this current consultation relates to a draft Statement of Community Involvement, I can confirm that the Planning team at the Coal Authority have no specific comments to make on this document.
03	R Plum		<p>I support the draft of the: Statement of Community Involvement Consultation, because it sets out the principles of consultation and engagement, which the City Council state they commit themselves to follow.</p> <p>I note however, that the draft is selective, as it only applies to the Planning Department and is not Council wide. It is for that reason I ask the council to reconsider and improve the draft, so that the council and all its departments, not least Highways and Transportation, are committed to the SCI, as this would ensure the council meets the aspirations of its 2020-2025 council plan.</p>
04	S Glover		<p>Community engagement is intended to keep us informed, whereas Consultation invites us to respond to matters where the decisions can be influenced by your response.</p> <p>You offer qualified support draft of the Statement of Community Involvement because it sets out principles of consultation and engagement which the City Council state they Commit themselves to follow.</p> <p>I note however that the draft is selective as only applies to the Planning Department and is not "Council Wide". It is for that reason I invite the council to reflect on and improve the draft so that the council and all its departments, not least Highways and Transportation are committed to the SCI, as this would ensure the council meets the aspirations of its 2020-2025 best council plan.</p>
05	Susanna Fieldhouse		<p>In respect of the above referenced consultation, I wish to give my qualified support to the draft of the Statement of Community Involvement because it sets out principles of consultation and engagement which the City Council state they Commit themselves will follow.</p> <p>I note however that the draft is selective as it only applies to the Planning Department and is not "Council Wide" . It is for that reason that I would invite the council to reflect on and as a result improve the draft so that the council and all its departments, not least Highways and Transportation are committed to the SCI, as this would ensure the council meets the aspirations of its 2020-2025 best council plan.</p>
06	Rothwell Neighbourhood Forum and Carlton Village Neighbourhood Forum		<p>Part 1 - Groups/forums to deliver on producing a NP, have often revealed an entire ignorance of the processes at work to configure planning policy or awareness of consultations of the subtleties of Planning Application protocols.</p>

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			<p>In part this is due to Council methodology of notification but also absence of adequate engagement and explanation of the need for people to respond. More effort is needed to explain the terminology, how the process works and why it matters that people do respond.</p> <p>In other words, the reason for doing these things needs to be spelled out explicitly. Transport SPD cited as an example, technical, lengthy document. More than one consultation on the go at any one time, not helpful.</p> <p>One of the key issues is access to information and the ease with which relevant details can be identified and assimilated. Part 1 highlights the need to use “plain English at all times”, something which has not been inherent within consultations in the past and even the present consultation is guilty of an overuse of acronyms.</p> <p>While consultations often relate to quite complex issues it is important that the language and configuration of consultation documents is simplified, and obviously complex points are described in more simple terms. The same is true in respect of the language used to report results of consultations as otherwise the aim of transparency described in Part 1 will not be fulfilled.</p> <p>In consideration of “Ambitions” in 1.3.3, there is concern that lack of funds may translate into a dilution of the aims of this Statement and that this could be used as an excuse to avoid what so clearly needs to be done to ensure all-embracing public engagement.</p> <p>Part 2 –</p> <p>DDP stages, Table 1 highlights the stages of public notification, and the aims are laudable. However, this represents a sea change in terms of presently adopted methodologies and there is concern, reflecting the aforementioned “Ambitions” that resources will not be substantial enough to do the job properly and comprehensively.</p> <p>At this point and because it is referred within Table 1, Stage 1, it is pertinent to mention that information on the LCC web site in terms of consultation could be better. Having a segregated LCC website devoted to consultations etc. would be easier to negotiate than the holistic website that contains lots of other non-related issues and services (something that is alluded to in section 2.1.9) People often report to us, once alerted to a consultation, that they can't find it on the LCC website and at that point “engagement” is lost before it has had a chance to start. Once in a position to respond to a consultation there can often be the potential for repetitive multiple forms that are very arduous and time consuming to complete, certainly this was true of some of the consultation initiatives allied to the Site Allocation Plan where only the keenest of responders was likely to provide a comprehensive view.</p> <p>In short there is nothing wrong with the protocols allied to consultations on the DPP or SPD as collated in Part 2. However greater effort is required to make consultations understandable to the public and also to avoid what can only be described a tick box mentality where honest consultation does not really take place. In the past, there has on occasion been a feeling that the complexity of consultations is deliberately intended to reduce opposing responses, while at the same time allowing a claim to be made that in depth consultation has occurred.</p>

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			<p>Para 2.1.9 contains a number of initiatives and the aforementioned dedicated web site, notices in local newspapers and explanatory workshops are all critical if consultation is to be truly inclusive, but again the proviso allied to resource remains a concern.</p> <p>There needs to be clarity about where resources will be expended, but the items referred to are considered obligatory.</p> <p>Neighbourhood Forum made to responses to planning applications. It can be reported that the Public Access on the website is very effective, but can also be frustrating and particularly the timeliness of Consultee responses, which are often pertinent to observations made either by NP groups and the public. There is also an element of inconsistency and a lack of explanation where what appears to be a key requirement is suddenly ignored or removed from consideration.</p> <p>In para 2.2.5 it is stipulated that there is no legal requirement for developers and applicants to engage with local communities.</p> <p>However, particularly in respect of more major developments, where the impact on a local community will be substantial, more should be done to encourage those developers to more actively engage with the community. It is hoped developers in future will adhere to the advisory planning protocol that has been produced and referred to in this paragraph. The intent of paragraph 2.2.7 is supported and as Neighbourhood Forums we are very keen to be contacted by prospective developers to make our views known.</p> <p>In respect of commenting on planning applications, one of the great frustrations we as NP groups have felt, is that our objections to applications which are usually detailed, and the result of much effort do often seem to be ignored even where considerable evidential information is provided, and some level of feedback would be advantageous. It is however recognised that there have been resource issues within the Planning Department and this has clearly impacted on things like consistency of judgement.</p> <p>Referring to para 2.2.24, it has been our experience, when reporting a planning inconsistency that has resulted in the Planning Compliance Team being involved, that no formal response is forthcoming in terms of what has been discovered i.e. there is very little, if any, feedback via case officers etc. This is something that needs to be more strongly advocated.</p> <p>3. Neighbourhood Planning – Established for 10 years. Respond to consultations and planning applications. Have over time developed some knowledge of local planning issues.</p> <p>It could be argued that the council, who indicate they are anxious to involve local residents are ignoring a reservoir of local knowledge and experience.</p> <p>The Report to the Development Plans panel (Scoping Report on the Statement of Community Involvement) that includes community feedback highlights a number of issues that have not been accounted for in the consultation under review such as the equivalence of rights of Neighbourhood Planning Groups with Parish Councils and the need to</p>

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			<p>involve Neighbourhood Planning groups more closely with ongoing planning applications and plans panels and input into the preapplication process.</p> <p>The assertions in terms of resources to be made available in respect of Neighbourhood planning groups are welcomed, particularly the idea of appointing a named officer as a primary point of contact between Neighbourhood planning groups and the Council. The suggestion of enhanced levels of support, subject to status, for the groups is also welcomed.</p> <p>Part 3 - Much of what is contained in this part of the document is difficult to contest and the proactive stance that is suggested is supported as are the levels of inclusivity described.</p> <p>Young people and more elderly people and those people with disabilities are voices that must be heard and the idea of Youth ambassadors in para 3.1.2 is particularly supported.</p> <p>The use of intermediaries to properly explain some of the complexities of the planning process, easy access to information and increased levels of education are all certainly required if understanding and engagement in planning issues and associated consultations is to be successful.</p> <p>In respect of information, education and notification it is considered important that these details are actively available in local magazines web news articles and email alerts and not just the subject of isolated press releases. Greater account should be taken of those who do not have online facilities and for example greater use should be made of community noticeboards.</p> <p>Finally, a means of feedback as described in 3.2 is considered critical if real and tangible improvement is to be made to the process of community involvement. Though it is suggested in a climate of profound social and political change that a review of the Statement of should be more frequent than five years. In addition, this extended timescale exemplifies a lack of proactivity to ensure communities are properly informed and that iterative improvements can be made in a timely manner.</p>
07	Garforth Neighbourhood Planning Forum		<p>Section 3, Format and Principles -</p> <p>This draft is in the main clear and in plain English, however, para 1.1.2 and para 1.2.6 uses the term 'local communities' and 'a sustainable way'. Both of these terms can have different interpretations.</p> <p>Does 'local communities' mean Leeds residents or would it mean Garforth residents?</p> <p>Does 'a sustainable way' mean that the NPPF para. 8 interpretation of an economic and social Objectives. OR would it mean that all development be preceded by all the necessary infrastructure and public services prior to development.</p>

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			<p>In the recent SAP when another 2.5K homes were proposed the infrastructure had not been costed or funded and the contributions from developers allocated / ring fenced for improvements to M1 junction 46 and not Garforth's congested roads. (SAP Background Infrastructure paper).</p> <p>The draft is a suitable length with useful links.</p> <p>Question 3-The consultation principles need to include Cross Council Consultation. Relating to SAP consultees, there did not appear to be any references/ responses from major consultees who have to provide the necessary infrastructure and services.</p> <p>Garforth Food group - Again there appeared to be no references/ responses from departments with these responsibilities.</p> <p>Section 4 Planning Matters Question 4 – Para 2.1.3 SPD's. GNPF responded to the Hot Food Takeaway SPD consultation and highlighted concern that the HF2 policy could potentially allow 39 HFT outlets, which although unlikely, illustrated the problem with the proposed policy. GNPF also highlighted the absence of any consultation with and response from the Health and Well being Board. Unfortunately, none of these concerns were addressed.</p> <p>Para 2.1.7(table 1 stage 1) The last bullet points states that the consultation will set out who was involved, issues raised and LCC response. The consultations need to include all interested/ involved including all LCC council departments. This bullet point is repeated in stage 2.</p> <p>At Stage 4 examination in public. GNPF attended and took part in the SAP Inspector Hearings. Unfortunately it was not always possible to hear all the presentations and responses as although there were microphones the presenters always looked and directed their speech at the examiner instead of the microphone so many around the table and certainly in the audience were unable to hear. Could these hearings be recorded in future?</p> <p>Table 2 Stages of involvement in the preparation of SPDs. Stage 1 the last bullet point states that the published report will include details of who was involved, main issues raised and LCC responses.</p> <p>By Main issues does this just mean the issue raised most frequently?</p> <p>There could well be other issues not mentioned by other respondents. In the responses to the SAP submission Draft many of the comments raised by GNPF were not addressed. e.g. The inclusion of grade 2 agricultural land for a major housing proposal despite the Sustainability Appraisals stating that other land of a lesser grade be allocated instead. This comment submitted was not listed nor responded to following these consultations.</p> <p>Para 2.1.9 (10th bullet point) states that Town, parish Councils and Neighbourhood Forums will be used to provide information and signposting. Town and Parish Councils have established methods of communicating with their residents (Strategically placed Notice boards within the area and regular delivered newsletters).</p>

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			<p>Unfortunately Neighbourhood Planning Forums have difficulty communicating with residents. GNPF has one notice board in the library and can only communicate via a GNPF website / Facebook page or members e mail communications. It is surprising how many residents are still not aware of the GNPF despite the many events that have been held over the past 6 years and have not accessed the GNPF social media.</p> <p>Section 4 planning Matters question 5 Planning application publicity,</p> <p>Para 2.2.4 Applications not published. It would be helpful if a simpler explanation were to be given with examples.</p> <p>Para 2.2.5 pre applicant enquiries. Often with major developments actual applications (and pre applications) may only be submitted in phases to utility providers so that the cumulative impact may not be considered. This issue needs some consideration eg health care and educational provision.</p> <p>What would make it easier to comment</p> <p>Para 2.2.9 last bullet point. Links to these relevant documents should be given.</p> <p>Para 2.1.12 Site visits are mostly planned for late morning. These visits need to be made during the times when panel members can see the traffic congestion at peak periods. When the former Garforth clinic site was discussed panel members came late morning. If they had been present during the rush hours they would have seen the traffic congestion and cars queuing polluting the area where children walk to school.</p> <p>Para 2.2.13 The link to the planning portal is straight forward but it would help if the relevant local authority policies were also indicated, and links given.</p> <p>Para 2.2.14. Discusses a planning balance and the positive aspects of application outweigh the perceived harm. Without precise definition and examples the positive aspect may just be interpreted as ' more houses to meet targets'. The SAP Sustainability Appraisal document allocates a + SA7 score to any development regardless of the other 0 or - Ve SA scores.</p> <p>Para 2.2.17 Plans panel meetings open to public. This does not mention that only 4 minutes are allocated in total to speak. This does not allow for any meaningful detail to be given to panel members who rely on the officer's report which has not addressed the concerns raised by the objectors. It has been noted and it is unfortunate that voting is party lead.</p> <p>Para 2.2.6 The link to the General Permitted Development Order is helpful but unfortunately it is not in plain English which rather negates one of the LCC consultation principles. Could a 'plain English' translation be given?</p>

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			<p>Neighbourhood Planning Question 6. GPNF has found the assistance given in the preparation of the plan has been helpful. Para 2.3.6 The term high growth area is used, please can this be given a definition.</p> <p>Section 5 methods of engagement The methods suggested are all to be welcomed. In Parished areas details of planning issues are automatically discussed and, having established methods and finances, communicate to their residents and meetings organised. In non parished areas this does not happen and the LCC methods often do not reach many residents. The Issue and Options consultation in 2013 and the Core Strategy was not communicated to the residents at the time despite Garforth being allocated as a major settlement.</p> <p>Section 6 Indicators to help measure success. GNPF have recognised that lack of awareness on major planning issues is a major problem. Residents have busy lives with little time to spare and are often cynical in their collective ability to influence outcomes as past intervention has not influenced any decisions. Eg the closure of the Garforth Clinic at a time of major proposed housing expansion.</p> <p>Planning terminology is not straight forward. There is a section on the planning section website which gives explanations eg. what they will consider, however without further detail these statements are very subjective and open to interpretation to what seems to be the advantage of the applicant.</p> <p>A measure of success would be an increase in the number of informed comments made in response to application and all of the comments made responded to fully by the planning officers.</p> <p>Section 7 Further comments Part 3 of the Draft para 3.1.1. states that the population of the Leeds District is predicted to increase from 798,786 to 939,000 and 1 million. This statistic looks to have been taken from a 'World population review' website However it does not explain how the figure for 2022 has been calculated nor why this % increase is expected to continue when the national birth rate is declining. The inflated housing target calculated for the recent SAP which required the release of green belt agricultural land was not accurate, necessitated a target reduction and did not justify the release of Green Belt land. This predicted vast increase in the Leeds population and the implicit need for housing and housing sites, infrastructure, health and education services should be openly discussed and not just accepted. The Development Plan Panel does not have representatives from every ward, therefore some ward clrs are not able to influence any decisions taken. It would be helpful if the relevant ward member took part in any discussions which may involve major developments within their area eg Local plans.</p>

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			To be open and transparent all council and regional departments should be statutory consultees in all early planning discussions involving proposed major development within the city and their responses published alongside those of individual residents and developers. This is vital when the next planning period discussions commence.
08	Historic England		Thank you for your consultation of the above document. I can confirm that Historic England has no comments to make on the Statement of Community Involvement
09	Wetherby Civic Society		<p>Format and Principles</p> <p>Other - Clearly written by local government officers it is relatively clear but still full of "planning speak", long sentences and many residents will be put off by the long length and depth of the draft document.</p> <p>Having a greater knowledge of the planning process than most, through my 36 years as a commercial property solicitor, your objectives are entirely admirable, but I wonder how many "ordinary" members of the public will be bothered to look at the draft and once they have, to read all of it through.</p> <p>Many people feel that when they do comment on a draft plan or application, they are ignored by the relevant councillors, planning officers and developers, who carry on regardless, often just looking at the particular site/development without for example looking at its impact on the local landscape, which can be enormous, as with, for example, the spread of residential development west of Harrogate, visible from the Leeds/Harrogate Road. Many people often think this any application for a large development, commercial or residential, there is a presumption in favour of the applicant. These comments are made in my personal capacity.</p> <p>Q3 - There is little trust in the planning system, as above people think that whatever they say, there is a presumption in favour of big applications, yet if someone wants to extend their home the application will be given them third degree by a planning officer, whilst other applicants ignore planning conditions and little or nothing is done by way of enforcement.</p> <p>Planning Matters</p> <p>Q4 - Clarity of language is essential, clear concise and avoiding planning and local authority speak! Keep initials and long titles to a minimum.</p> <p>Q5 - Documents could always be clearer, you are seeking to inform lay people as well as professionals. Use local media, parish and other notice boards, including those in supermarkets. To many people social media is not something they do or would want to do not everyone has an expensive smartphone or laptop. Have you ever tried to access a computer in a branch library!</p> <p>Q6 - My earlier comments apply, named direct dial officers are always helpful, nothing is more frustrating than facing the interminable choose from the following options interrogation before you stand any chance of talking to a real person!</p> <p>Methods of Engagement</p> <p>Article in local newspaper</p>

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			<p>Face to face meetings Leeds City Council website Notifying you via email Posters/leaflets</p> <p>Other - Your website is somewhat complex almost too many choices. Look at it from the point of view of a lay person who may not be fully computer literate.</p> <p>Q9 Indicators to help measure success Again, communication to the people who have gone to the trouble to take part in the consultation, a personal email or letter, saying what their input did in the consultation and why it was agreed or disagreed with.</p> <p>Further Comments Communicate, keep it simple and remember the use of smart phones, computers, social media and text messaging is not universal! In the communities that do not respond to consultation, local champions might be a help, but many of these communities might feel it really isn't anything that affects them directly, so they might not want to get involved.</p>
10	George Hall Scholes Community Forum		<p>Format and Principles Other - Stages 1 to 6 are clear and informative. Sign posting however leads to documents which are full of Technical Jargon and for the less well informed "off putting" to the engagement process. Something requires to be done in future to simplify and overcome this. Planning is not just for the Town hall planning officer, developers and their agents. I am concerned that the Technical Evidence gathering for plans is not better explained and how communities can be involved in this process</p> <p>Q3 - I strongly support with principles of Consultation & Engagement agreed with the SCI Engagement Group aka "Smart Principles". These must however not just be limited to Local and Neighbourhood Planning Consultations. The draft requires revision to state ALL Consultations and Engagement are included in the SCI</p> <p>Q4 - Para's 2.1.8. These principles do not address the concerns of the Hard-to-Reach groups especially those for whom English is not their first language.</p> <p>Para 2.1.9 Public Meetings within local communities attended by officers is not listed and the use of the word "may" was discouraged by the Engagement group. ie negative or aspirational commitments in the SCI must be avoided.</p> <p>Para 2.1.11 If public meetings are held perhaps stakeholders could submit written comments and hand them to officers. Not all are computer literate and many are reluctant to write letters. There is room for improvement here</p>

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			<p>Para 2.1.12 Feedback principles are Welcomed</p> <p>Q5 - Para 2.2.2 perhaps an explanation of a "valid application" would be appropriate. Valid suggests that officers consider the application policy compliant Clearly refusals at the decision stage illustrates the reason is non-compliant applications.</p> <p>Planning Application Publicity meets the Statutory Procedure orders. Some ward members publicise planning applications on social media the SCI needs to encourage this</p> <p>Table 3 of the draft notably does not include Neighbourhood planning Groups or interested parties/Community Groups registered with the council They must be included, not all communities are "Parished"</p> <p>In order that this document achieves its objective the council needs a dedicated a planning officer who by working with ward members would improve the opportunities of engagement. This particularly applies to the preapp and front loading process.</p> <p>Q6 - The council's support for NDP groups is acknowledged as exemplary. The length of time preparing NDP's is far too long "conformity with the local plan" has long been an issue. The need to emphasise that NDP's are specific to the local designated area cannot be over emphasised. Volunteers drop out because of the long time commitment. Garforth Neighbourhood forum are having to "jump through hoops" and this is unreasonable.</p> <p>The appointment of consultants has not proved particularly effective even where grant funding has been applied. Policy requirements for some reason need to be in Technical Language to satisfy independent examination inspectors. Monitoring has turned out to be an issue with NDP local policies not being understood by planning case offices when preparing reports.</p> <p>"Made plans" are not open to interpretation queries on policy need to be correctly resolved by case officers liaising with the NDP group to avoid doubt.</p> <p>Again a designated officer working with ward members could prove a useful link and lead to improved outcomes</p> <p>Methods of Engagement</p> <p>Face to face meetings Leeds City Council website Online meetings Social media posts (Facebook, Twitter, LinkedIn etc.)</p> <p>Other – Elected members need to be encouraged to post on social media, planning applications on a weekly basis. This would overcome reliance on the LCC portal and communities complaining "they were unaware" of emerging applications in their locality. Should the foregoing be unacceptable, another possibility is to appoint "Community Champions"</p>

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			<p>The councils web site becomes one of choice with regular use, one of the prime reasons, I am told, it is not used is "the need to register"</p> <p>Indicators to help measure success</p> <p>The header statement 9 is disappointing as the words "Aim and Could" imply aspirations rather than a positive commitment. Replace with the word WILL.</p> <p>In approaching bullet point four explanation of "Planning Balance" which outweigh National or local policy or sustainability criteria requires explanation, it is not understood by the public & is an "Elephant in the room"</p> <p>The feedback and "Outcomes" of consultation are essential and those shown above must be shared with communities. Importantly the numbers of respondents in order that the success of the SCI can be taken into account</p> <p>Monitoring of the SCI must be carried out annually and the assessment include in the council's Annual Monitoring report</p> <p>There are a number of signposted documents in the draft which point to "evidence gathering" these are written in technical jargon which are directed towards "Town Hall officials, officers and developers" while at the same time informing individuals and communities that they are "Material considerations" both in plan making and the Planning Application process. These need simplifying if not now then at the next plan review.</p> <p>Information gathering also includes The Strategic Market Housing Assessment and the Strategic Housing Land Availability Assessment /Site Allocations are important to communities. Information on how these are compiled & made publicly available is missing from the draft.</p> <p>Of concern is that Environmental Assessments are prepared by developers or council officers without any local engagement Why?</p> <p>Further comments</p> <p>The Draft points out that the SCI is a statutory document required for development planning policy. It is clear that the focus of this draft relates to plan making and planning applications and the engagement/consultation deemed appropriate to satisfy that legislation.</p> <p>Furthermore unlike earlier drafts the consultation draft fails to explain the difference between engagement which is to inform and consultation which has the added benefit of respondents being able to influence decisions before they are made.</p>

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			<p>MOST IMPORTANT is the draft fails to address and misses the opportunity on how the council will engage with its citizens on other matters outside the planning portfolio which are important to those living and working in Leeds.</p> <p>This could be done by adopting a "COUNCIL WIDE" Statement of Community Involvement" and become an Exemplar City.</p> <p>The Leeds City Council's departments of Highways and Transportation; Environment; Health; Education and Economy amongst others should also conform to the principles of the Engagement and consultation evidenced in Paragraph 1.3 of this draft. Such a commitment would support the aspirations of the "Best Council Plan 2020 2025".</p> <p>The recommendation to provide a Council Wide Statement of Community Involvement is included in the report written by Prof. Gavin Parker of the University of Reading for Civic Voice which was reported to the Development Plans Panel in January 2022.</p>
11	Nicola Midgley		<p>Format and Principles Other - link to NP didn't work, para 1.2.7</p> <p>Planning matters Q4 - Just ensuring that those without internet access are informed and can get involved.</p> <p>Methods of Engagement Article in local newspaper Leeds City Council website Notifying you via email Posters/leaflets Other - Posters in libraries and on local notice boards</p>
12	Mike Piet		<p>Format and Principles Q3 - Consultation on planning applications is important and it should be carried out at the earliest point possible in a scheme's development. While it is acknowledged that this is the responsibility of the applicant, LCC should take particular notice of any lack of consultation and include this in its consideration of the application.</p> <p>Where large schemes are the subject of extensive preapp consultation, applicants should be required to engage widely with the community prior to 'agreeing' a scheme with LCC officers.</p> <p>Planning matters Q4 - A four week consultation period for SPDs is not sufficient, particularly if groups do not have frequent meetings by the time notification has been received and a meeting set up, there is little time to make a considered contribution to the debate.</p>

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			<p>Q5 – Material is uploaded to the LCC Planning Access in a haphazard way, with sections of documents (eg a D&AS for a large application) in the wrong order, split apart or given the same title on other sites used by other Councils, documents are dropped into standard subheadings or subfolders.</p> <p>For most people the D&AS is a quick way to get an overall appreciation of a project and should be up front in any list. Large, significant or controversial schemes or those of particular interest could be highlighted on a 'top twenty' list which would be first up on entering Public Access.</p> <p>It is stated that there is no opportunity to comment on various types of application. One of these is Discharge of Conditions this could be an issue if it is determined that a condition has been discharged by an action which is not in accordance with the initial plans. It is acknowledged that there may be legal issues here but if there has been a change, consultation should be allowed.</p> <p>With regard to commenting on Non-Material Amendments, it is assumed that the decision as to what is a NMA is made by the planning officer. If this is the case, care needs to be taken to ensure that the scope or scale of any changes made as a NMA are not such as might be of interest to the wider community, and especially any consultee who has made past representations on the plans. Eg if someone has commented on the design, a change in brick colour should not be seen as a NMA but as a change upon which the community should be consulted.</p> <p>Methods of Engagement Face to face meetings Leeds City Council website Online meetings</p> <p>Indicators to help measure success The key is the last does consultation really make a difference? What gets changed as a result of the consultation.</p>
13	Harewood Parish Council		<p>Format and Principles Other - The information is very useful but the document is quite lengthy and verbose. Clearly it has to be extensive to contain all the required information but some sentences are a bit expansive.</p> <p>Q3 – I agree entirely with the observations made in this section. However, it is a bit of a wishlist and it does not really say what happens when any of these aspirations are not met.</p> <p>Planning matters Q4 - This is a clear and informative section and similar to the planning process that I have been involved with in another local authority. Table 1 is very clear and it seems to work in practice. Table 2 is also clear but we have no experience of this part of the process.</p>

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			<p>Table 3 could benefit from some grouping of information in the first column to avoid the numerous and tedious repetitions in the second column.</p> <p>The Site Development Plan is a crucial part of the planning process, and I was extensively involved in this stage at my previous council. It can be very contentious. We had a very close and constructive relationship between the Parish Council and County Council in this unitary authority. I have not seen much evidence of this close relationship between Parish Council and Leeds Council in my time as a parish councillor.</p> <p>Q5 - Our experience at Harewood Parish Council is that the planning process generally works well. We are consulted about developments in our area and we feel that our comments are noted. Some of the complex applications are beyond our ability to pass informed comment and we generally make a note on these applications that we defer to the expertise of the planning department.</p> <p>There is one issue that causes the Council some concern retrospective applications. We have noted several applications where the work has already been completed and the applicant is seeking retrospective permission. Some of these applications are not in keeping with the neighbourhood and have been declined by Leeds Planning. The difficulty here is enforcement. It would appear that when retrospective permission is declined, some applicants simply ignore the decision and leave their property with the unauthorised development. We make a note of these in our Parish Council Minutes but the list gets longer and no action seem to be taken to enforce the decision of Leeds Planning Department to have the offending structure removed and the property reinstated to its original position. We recognise that there is an appeals process but it takes too long.</p> <p>Q6 - We have not been involved recently in producing a neighbourhood plan. I was produced a neighbourhood plan in my previous capacity as chair of a parish council in Shropshire. So the stages identified in the Leeds document look familiar and workable.</p> <p>Methods of Engagement Face to face meetings Leeds City Council website Notifying you via email</p> <p>Indicators to help measure success We have a regular flow of good quality planning information which is distributed to Parish Councils members. It would be helpful to have some mechanism to handle retrospective planning applications where permission has been refused.</p>
14	Louise Harper		<p>Planning matters Q4 - Openly advertise meetings on social media that we can attend online to have a say and see what is actually being discussed.</p>

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			<p>Q5 - Make the admin side of it easier. Leaving tons of information just to be able to put forward one sentence is too time consuming and means most people can't be bothered.</p> <p>Methods of Engagement Face to face meetings Notifying you via email Online meetings Social media posts (Facebook, Twitter, Linkedin etc.)</p> <p>Indicators to help measure success All of the above should be the bare minimum.</p> <p>Further Comments Listen to what local people are telling you in these consultations. We live here, every decision you make, for whatever reason good Or bad, directly affects us EVERY day. It might not be what you want to hear but when we tell you what we want or need in our local areas it is because we live these issues all the time.</p>
15	Cheryl Ferris – Stewart		<p>Format and Principles Other - Needs to less jargon. Needs to be more clear and direct with what it plans to do.</p> <p>Planning matters Q4,5,6 - I cannot see page numbers on this that you sent https://www.leeds.gov.uk/planning/planningpolicy/adoptedlocalplan/statementofcommunityinvolvement(ldf)/statementofcommunityinvolvement(sci)consultationdraft</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p> <p>Other - Tiktok is a massive growing platform amongst the younger generation as well as my age group I'm near 38.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Indicators to help measure success I cannot see page numbers on the link you sent https://www.leeds.gov.uk/planning/planningpolicy/adoptedlocalplan/statementofcommunityinvolvement(ldf)/statementofcommunityinvolvement(sci)consultationdraft This needs revision Also needs to be more accessible such as being able to change the font to dyslexic font or changing the background to black.</p>
16	John Fenton		<p>Format and Principles Other - the links are very good and pass you to more detail by subject, its good as it means you dont have an overlong SCI. Q3 - the only comment i have is that of ensuring that enough people are made aware at the correct stages of such areas, i am particularly concerned that there are no target figures or percentages of Leeds population for example that is a target for comment or communication a</p> <p>Planning matters if you have the details of the target audience for each planning document then could you not use the council tax information to contact these people by email etc , its just a thought as to ensure you have made full effort to allow residents to respond</p> <p>Methods of Engagement Face to face meetings Notifying you via email Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.)</p> <p>Indicators to help measure success it's a good proposal in my opinion, the only point i would make again is that perhaps there needs to be at least a minimum sample to ensure feedback is robust</p>
17	African diaspora workers		<p>Format and Principles Other - Student in Leeds should be supported more to navigate through their University life and high cost of living. The council could come with a formulae on student affordability of the council tax, this is immediately after end of their studies such as subsidies their council tax after the end of their studies while they look for stable jobs.</p> <p>Q3 - Inclusive <ul style="list-style-type: none"> • Consultation should be more open and accessible to engage to reflect the diverse of the community we live in. • More work and commitment is needed to eliminating discrimination and advancing equality of opportunity. </p>

Rep Ref	Representor Name	Agent	Summary
			<p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings</p>
18	Andy Bagley		<p>Format and Principles Other - Far too long. Many people will not read it because of its length.</p> <p>Planning matters This section is clear about the approach but is not clear about how you will ensure that this approach is followed by all parts of the Council. There have been problems with inadequate consultation on ELOR, in particular with roads being closed at short notice and despite local opposition. This type of consultation failure is unacceptable.</p> <p>Methods of Engagement Face to face meetings Leeds City Council website Notifying you via email Social media posts (Facebook, Twitter, LinkedIn etc.)</p> <p>Indicators to help measure success All good, but who within the Council is responsible for tracking these indicators? How do they monitor them, and how frequently? How do they ensure that all types of planning are included?</p>
19	Gaynor Edwards		<p>Format and Principles Other - It is too long. You should make it clear that it will be available in an easy read or picture format and if it available in other languages. 'Other formats' is not detailed enough.</p> <p>Q3 - How will this be monitored? How will we know you have followed these principles? How will this be checked?</p> <p>Planning matters Q4 - You need to advertise as widely as possible. Beyond newspaper adverts and planning notices on lampposts and info in libraries. You need to have them where people are for example in supermarkets, GP surgeries and leisure centres.</p> <p>Q5 - Unfortunately not everyone uses or has access to the internet / a PC/ tablet or other device.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>I am constantly telling my neighbours what is going on as they are just not aware. It's not good enough to state things are available in a paper or other format. People will not request this if they do not know about it in the first place.</p> <p>I think a brilliant idea would be via radio. Surely it's possible to create some kind of radio broadcast (not just for planning) that informs people of what's happening in their local area and city wide. For example "LS14 is getting new play equipment in these two local spaces." you have media people in the Council so get them to be creative to do, what they are paid for. I think radio Leeds and maybe East Leeds FM could do some kind of regular show...</p> <p>Q6 - We need to be educated to know what kind of comments are accepted in planning applications. I spoke at a planning meeting regarding a pump track. Many people in my street have the same fears about anti social behaviour. It was only at the meeting that I was informed that ASB is not taken into account for planning. How ridiculous!! But I did not know this!!</p> <p>Methods of Engagement</p> <ul style="list-style-type: none"> Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, LinkedIn etc.) Youtube videos <p>Other - Please see previous comment. Radio would be brilliant. Advertise in more commercial local outlets e.g. Supermarkets. Other places such as GP surgeries.</p>
20	Patrick Manda		<p>Planning matters</p> <p>Q4 - Letter should be sent out to people who live near the planning. We live near 2 new schools which are been built and we had no idea what's was being built. And the impact it will have in our community.</p> <p>Q5 - Letter sent out with online application to fill in</p> <p>Q6 - Having to 3 schools around each other will have a big impact on the local parks and the traffic. I live in Torre Mount and the school traffic is really bad and has caused arguments with people on the street. Having kids and teachers coming and going has a big impact like rubbish left by kids buses in and out etc.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Social media posts (Facebook, Twitter, Linkedin etc.) Other - Someone to get in contact with</p> <p>Indicators to help measure success More schools in my area should mean updating roads and traffic and having street cameras. Traffic has been bad before the 3 schools and schools should have different openings and closing times</p>
21	S Phillips		<p>Planning matters Q4 - My comment is on the ease of navigating the planning process, whether to comment on an application or to influence the direction of the council. I would like to see Planning engaging with and promoting the development of housing coops and alternative forms of housing development.</p> <p>Methods of Engagement Notifying you via email Online meetings</p>
22	Jordan Senior		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links</p> <p>Methods of Engagement Face to face meetings</p>
23	Jennifer Thomas		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Online meetings Social media posts (Facebook, Twitter, Linkedin etc.)</p>
24	Carolyn Walker		<p>Format and Principles Other - It feels a bit too long. The English is mostly clear, and I anticipate that there already is a plan for an easy read version (with illustrations) but if not then I think that there should be.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>The opening para states that the document sets out how and when the Council will consult and engage on local planning. As this is the purpose of this document, I think that it should be reordered to reflect this. ie the who, how and when (part 3) should become part 2, and the what, currently part 2 should be part 3.</p> <p>I'm massively interested in all this, but was more keen to find out about the engagement and consultation process than the detail relating to the planning process; and part 2 is very lengthy.</p> <p>Q3 - Yes this is fine.</p> <p>Q4 - I think the information provided is clear. I know that there is reference to accessibility in the current Part 3, but if you choose not to reorder then I think there should be some reference on these pages too. (I have printed a copy of this document to read and so I apologise in advance if the reference to page numbers doesn't correspond with yours)</p> <p>In the table, page 8 bullet point 5 should read 'We will actively seek opportunities to improve equality and social inclusion' (not consider)</p> <p>Bullet point 9 should read '... paper copies and other accessible formats...etc'. Likewise on page 9, Use of abbreviations SA/SEA what are these?</p> <p>In terms of making things easier for people in the community to take part, again, referenced in part 3, but should be a range of options such as: easy read, subtitled videos, BSL interpreter, hearing loop and translators at events.</p> <p>Q5 - The comments above are relevant for this section too, with some additions Page 13 inclusive engagement; probably needs to add Appropriate third sector/voluntary community groups reference to easy read, alternative languages (on request)</p> <p>Page 14</p> <p>At events, will there be an opportunity for people to leave comments? It seems that everything can only be accepted online or via post which does remove some members of the community from being able to comment.</p> <p>If online is where it's expected that most of the replies should come from, then why can't (appropriate and relevant) comments on social media be collated?</p> <p>Where there are Town and Parish Councils, will there be links from their websites through to the Council website?</p> <p>I know that locally where people have been invited to comment on planning applications where they've been promoted through local social media groups, they've not been bothered to set themselves up through the planning portal. Just wonder if a marketing campaign to encourage to do this might help some awareness. for example, in local community centres, syndicated news items in local parish magazines. Etc</p> <p>Q6 - Yes I think this is straightforward.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Methods of Engagement</p> <p>Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p> <p>Other - I've mentioned a few earlier in this reply and they include: Videos that are subtitled (and can be used at events where appropriate) Engaging with targeted groups (such as Asian women in traditional homes who don't always get an opportunity to have their say or Gypsies and the travelling community) either at dedicated events or through advocates in the third sector. BSL interpreters, hearing loops, and where relevant, interpreters for people whom English is not their first language</p> <p>Easy read versions of documents using pictures for people with learning disabilities (Leeds and York Partnership Foundation Trust have a library of images produced in partnership with service users)</p> <p>I don't have an answer for this one, but not all outlying areas or villages have community hubs or libraries with access to computers, so there needs to be a way of tackling this one especially as the preferred response mechanism is online</p> <p>Indicators to help measure success</p> <p>I think these are fine; the key will be to publish and act on the findings I'm assuming that the Statement of Community Involvement will also have an Equality Impact Assessment that will help identify the gaps and populate the stakeholder map I think I read it somewhere too that those people who request feedback from a consultation will receive it, and as part of the visibility and transparency principles these measures should be part of that feedback</p> <p>Further Comments</p> <p>I think it would be useful to find a way to 'promote' the final SCI and actively engage communities about it and what it does. In my experience locally, and talking to family and friends, people are disengaged from the whole process and don't realise that they can and should actually contribute. The ward councillors and community committees have a great opportunity to be proactive here. When I responded to the online Citizen's Panel link, there were lots of comments from people saying 'they don't listen' (and similar) and so there's an opportunity to demonstrate that actually the Council does. I'm sure it's in your plan, but it would be helpful too for feedback from this consultation</p>

Rep Ref	Representor Name	Agent	Summary
25	Dr Julie Wallbank		<p>Format and Principles Q3 - The issue of inclusiveness is really important. Will there be sufficient opportunities for diverse communities to be informed of significant milestones in the consultation process?</p> <p>Planning matters Q4 - There is no issue in respect of clarity but will the access of diverse communities be met by software translation?</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p> <p>Other - Face to face meetings will be far more important for those communities with language barriers. It may be advantageous to work with the women's groups of some areas as they may not always have such a public profile or ready access to issues affecting them.</p> <p>Indicators to help measure success The indicators for success are relevant and as might be expected. It is particularly important to get a sense of the degree to which those 'rarely heard' are engaging as they are often the most vulnerable of citizens and least participatory in civic life.</p>
26	Wetherby Town Council		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links</p> <p>Q3 - Wetherby Town Council having had its Neighbourhood Plan agreed and accepted are seeking confirmation, that reference to the plan is given consideration when planning applications are received.</p> <p>Methods of Engagement Leeds City Council website Notifying you via email Posters/leaflets</p>
27	Kippax Parish Council		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links</p> <p>Methods of Engagement</p>

Rep Ref	Representor Name	Agent	Summary
			Notifying you via email
28	Patricia Belford		<p>Format and Principles Other - I think many people will be put off by the length and wordiness of the draft. An alternative shorter summary would help engage more readers.</p> <p>Planning matters It is over long and a brief summary should be provided as an alternative so that readers have a choice.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Posters/leaflets</p> <p>Further Comments An effective way of getting the messages across can be via our local councillors and residents Associations. By doing so you can make it more meaningful to residents.</p>
29	Dr Reinhard Huss		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings</p>
30	No Contact details provided		<p>Format and Principles The draft SCI is clear and in Plain English, right length and is informative, with useful links Other - Sign Posts lead to documents which are full of Technical Jargon How can this be overcome?</p> <p>Q3 - No Comment the principles were agreed by the engagement group and recognised as "Smart principles</p>
31	Bramhope & Carlton Parish Council		<p>Format and Principles Other - There needs to be a shorter version or a summary.</p> <p>Q3 - Trust: bullet point 2 above all there does need to be honesty about what can and can't be influenced and achieved. Otherwise whatever the form or timing of the consultation it will appear to have little meaning.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Planning matters Q4 - Bramhope & Carlton Parish Council are usually informed about issues concerning draft planning policy documents. We would then inform the community of any need to participate in any relevant consultation. For example as a parish council we informed and encouraged local residents to take part in the SAP process.</p> <p>Q5- As a parish council we are informed of all planning application within the parish. Do not assume that the use of 'digitalisation' will automatically reach different and/or larger groups of people. Planning application notices attached to lamp post may be considered 'old fashioned' but they do get the attention of those who live locally. Those living adjacent to any planning proposal should automatically be informed of any neighbouring planning application.</p> <p>Q6 - As a parish council we have considered the preparation of a Neighbourhood Plan. However after carefully considering this the overall conclusion was that the process takes far too long and gives the impression of being far too complicated. As a neighbourhood plan has to comply with local and national policies there appears to be little opportunity to make a plan specific to the neighbourhood.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, LinkedIn etc.) Youtube videos</p> <p>Indicators to help measure success. The extent to which the consultation and engagement activity has influenced the decision/s made and why is the most crucial. Consultation should be meaningful. This links to the earlier issue concerning honesty about what can and can't be done.</p> <p>Further Comments Information concerning changes made to proposals after a planning application has been submitted should also be sent to all those who have commented, even if they have not chosen to track the application on public access. We also hear concerns expressed about the need for stronger enforcement, this includes the enforcement of planning conditions whilst construction is taking place.</p>

Rep Ref	Representor Name	Agent	Summary
032	Walton Parish Council		<p>Format and Principles Other - I found it informative and inclusive.</p> <p>Q3 - I am content with all of this.</p> <p>Planning Matters Q4 - Easier consultation with officers who attend the offices. Q5 - Again we need ready communication for matters needing clarity. Q6 - Our N Plan went very well and gained an award. Enacting the plan however is difficult expensive and drawn out. Communities need to know that knowing what you want and navigating these needs through planning is exhausting, The localism act needs full support</p> <p>Methods of Engagement Face to face meetings Notifying you via email</p> <p>Indicators to help measure success Our N Plan direct engagement was wonderful. Other than N Plan officers others are almost impossible to talk to. Our N Plan officers were encouraging in the extreme. Other comments from elsewhere eg covid, working from home of officers, short staffing and so on are wearing thin.</p>
33	Marie Jones		<p>Methods of Engagement Face to face meetings Notifying you via email Posters/leaflets Social media posts (Facebook, Twitter, LinkedIn etc.)</p> <p>Further Comments The proposed new housing between Scholes and Whinmoor, together with ongoing ELOR development, cannot be sustainable without considerable investment in improvements to the drainage and flood prevention measures in the surrounding areas. I would welcome reassurances that this will be addressed.</p>
34	C Boyle		<p>Format and Principles Other - The SCI may contain the relevant information, but it is not easy to find, access, or absorb by the people who are affected by it. People are busy, they have busy lives, and do not have time to hunt for information that informs them how their local community, and their lives, will be impacted. While I appreciate this information needs to be presented in a formal and legal way, people just do not consume detail in this way.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>You have to be better at explaining how the constant development of villages, towns and green space affects communities of people who may not have access to the internet, are not competent at research, or who are simply too distracted by life to hunt it down.</p> <p>We're finding out when it's too late and we can't do anything about it because you make it too damn difficult to find the detail never mind contest it.</p> <p>Q3 - Define 'easily accessible'. Some of this information has been practically hidden in the past. People are not stupid and are angry at the way our village and its surroundings have been decimated. We feel powerless and need a commitment from the council that our views are heard and considered. Reams of buzzwords and talks of 'honesty' don't really wash any more we've heard it all before.</p> <p>Your efforts on these principles are commendable and I for one will be referring to them every single time we have a ridiculous planning decision approved. I am not convinced.</p> <p>Planning Matters</p> <p>Q4 - 6 pages explaining how you will consult! Do you honestly expect Joe Public to read all of that? It won't happen and you know it.</p> <p>For example, I'm reading this online why is it 'draft', what does 'draft' mean, where's the 'final' and how do I know, after putting in the effort to read it all if it will change?</p> <p>Will I know it's changed? Online, there is no page 7, or 8, or 9, or 10, or 11, or 12, or 13. I'm lost already so you've made is really difficult for me to answer this question. Also, do I read the 'Interim' version? What's an 'interim version. FAIL.</p> <p>You need to make sure your counsellors are visible and present in their communities to explain and inform on matters that will impact residents.</p> <p>Use social media more efficiently.</p> <p>Use local amenities to be physically present and notify residents with posters, presentations, of planning applications that will affect them. Look around, see how people live and consume information (tip they don't read 50 page documents that aren't numbered and have multiple versions).</p> <p>Q5 - I'm viewing online and I can't find pages 1319.</p> <p>There are far too many links to click through to and read, you make it very difficult to consume this information and present it in a way that makes it very hard to understand.</p> <p>Far too many 'stages' for me to even comprehend (and I have a university degree). It's painful to read.</p> <p>As a resident of Leeds I simply want to know, in very simple language, how planning decisions will affect me directly. Please don't make me search for information and then when I do eventually find it, it's buried away in a rabbit hole of links within links.</p> <p>Help me respond to planning applications by telling me about any near me and letting me comment directly without having to log in and jump through hoops.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Or, simply stop saturating our villages and green space with unnecessary building to make money. East Leeds is getting absolutely hammered and the disruption to our daily lives is immense. No matter how many objections you received, all of this building work would still have gone ahead. I have zero faith in any draft or final SCIs you define.</p> <p>Q6 - I'm viewing online and I can't find pages 19-20.</p> <p>Methods of Engagement</p> <ul style="list-style-type: none"> Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, LinkedIn etc.) Youtube videos <p>Other – please provide details - Just be present in the communities that are affected by the excessive planning.</p> <p>Indicators to help measure success</p> <p>Success can be monitored by the reach of communications to communities and ensuring all residents have an equal opportunity to be educated and respond on planning decisions.</p> <p>Let communities know, well before deadlines, any involvement metrics so those active in consultation matters can spread the word and encourage uptake.</p> <p>Further Comments</p> <p>What happens when the consultation period ends? Please explain that in the same box that you specify the deadline.</p>
35	Lilly Boyle		<p>Format and Principles</p> <p>Other- Its long and a lot to read</p> <p>Q3 - Please ensure that the SCI is cross council, so that every department has an obligation to engage with us.</p> <p>Planning Matters</p> <p>Please ensure that the SCI is cross council, so that every department has an obligation to engage with us.</p> <p>Q5,6 - Please ensure that the SCI is cross council, so that every department has an obligation to engage with us.</p> <p>Methods of Engagement</p> <ul style="list-style-type: none"> Article in local newspaper Face to face meetings Leeds City Council website

Rep Ref	Representor Name	Agent	Summary
			<p>Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p> <p>Indicators to help measure success Please ensure that the SCI is cross council, so that every department has an obligation to engage with us.</p> <p>Further Comments Please ensure that the SCI is cross council, so that every department has an obligation to engage with us.</p>
36	Jack Boyle		<p>Format and Principles Other- Difficult to read online, formatting not great. Generally, the information is good and focuses on development issues.</p> <p>Q3 - Seems fair. Let's see if you adhere to these principles and I'm not convinced these have been applied in the past.</p> <p>Planning Matters Q4,5,6 - The SCI needs to be cross council to make sure every LCC department has an obligation to engage with us.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.)</p> <p>Indicators to help measure success The SCI needs to be cross council to make sure every LCC department has an obligation to engage with us.</p>
37	Mei-Ling Hsiao-Hick		Format and Principles

Rep Ref	Representor Name	Agent	Summary
			<p>Q3 - Don't really feel any points of the above have been met or achieved to date and that the residents of affected area have been left in the dark often, lack of communications from all aspects.</p> <p>Planning Matters Q6 - This should also apply to cross council.</p> <p>Methods of Engagement Face to face meetings Notifying you via email Online meetings Posters/leaflets</p> <p>Further Comments The SCI should also stretch to cross council, not just by LCC.</p>
38	Graham Slater		<p>Planning matters Q4 - Would be great if LCC management were to make sure the community is actually involved rather than providing a tick box saying if local parish council involved in the decision making.</p> <p>Q5 - Easier webpage links for a given area.</p> <p>Q6 - Already have a NP and are in the process of reviewing it.</p> <p>Methods of Engagement Face to face meetings Leeds City Council website Online meetings Social media posts (Facebook, Twitter, Linkedin etc.)</p> <p>Indicators to help measure success All good things to have in place, especially the last point. Of course there is little point in doing all this if LCC have already decided much of the direction such as the A64 Park and Ride when it has been stated that much work had been done BEFORE consultation. This indicates the consultation is NOT meaningful and is just done so that another box is ticked.</p> <p>Further Comments In the outer areas of the city there are 33 Parish Councils who can play a vital part in helping get across a message and yet these non political but elected bodies are not seen as being a vital link in the chain.</p>

Rep Ref	Representor Name	Agent	Summary
			ELOR was a classic example of consultation without any outcomes being made to change the plans. The closure of Leeds Road is a further example of lack of communication by LCC officers.
39	Steven Moss		<p>Format and Principles Other - I agree with the draft.</p> <p>Methods of Engagement Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.)</p>
40	Andrew Disbury		<p>Format and Principles Q3 - Trust is a noun and the others are not. Given the bullet points under the heading, maybe the heading should be "Trusting"?</p> <p>Planning Matters Q4 - Where we live it is a private development managed by a number of management companies with directors who are residents or sometimes landlords. It would be useful to approach management companies for their views representing, as they do, the local home owners and residents.</p> <p>Q5 - Reading the draft as an outsider, I appreciated the structure and layout of the documentation. However it does look very formal, like a committee or board paper. It strikes me that this might not be the most accessible format for anyone who is unused to such technical instruments. Generally I find leeds.gov.uk info an easy and quick read to get where I want to, so perhaps more of that style could be adopted here.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p> <p>Other - I realise selecting them all isn't necessarily helpful to you, but I think multiple channels has to be the answer here to reach as diverse a range of citizens as possible.</p>

Rep Ref	Representor Name	Agent	Summary
			<p>In addition there are so many digital screens across the city now, I find I inadvertently retain quite a bit of info and advertising that I have glanced on large screens while driving round the city. Also, how about liaising with our many educational establishments to access younger citizens?</p> <p>Indicators to help measure success</p> <p>Q9 - One additional indicator might be the reaction from locals to schemes once they have been implemented e.g. did they get what they wanted / stop what they didn't want from happening?</p>
41	Karl Wilson		<p>Format and Principles</p> <p>Other - Whilst I fully support the draft I would request an amendment to the effect it applies "Cross Council" The whole council should be working on this and not battling between different parties to win political points. The greater good of Leeds should be the most important element here.</p> <p>Methods of Engagement</p> <p>Face to face meetings Leeds City Council website Notifying you via email Online meetings</p>
42	Kenneth Mellor		<p>Format and Principles</p> <p>Other - Yes the draft is great but to understand and come to terms with it all will take time (for me!) I wonder if it could be condensed for people like me. I also notice there is no mention of the influence of the devolved body?</p> <p>Q3 - All the above is ideal but who monitors this?</p> <p>Planning Matters</p> <p>Q4 - I think there is a great deal of information if like me I am experiencing L.C.C. decisions made in the past. I would like to see a form of diagram showing the extent of both the Leeds City council geographic area along with the devolved area of West Yorkshire. which indicate possible development areas and indeed brown field areas</p> <p>Q5 - see above but also maybe how you will determine how we would be asked, consulted. Type of questionnaire for example.</p> <p>Q6 - see previous box.</p> <p>Methods of Engagement</p> <p>Article in local newspaper Face to face meetings Leeds City Council website</p>

Rep Ref	Representor Name	Agent	Summary
			<p>Notifying you via email Youtube videos Other - Type of quality communication could be through types of questionnaire e.g. Qualitative or quantitively.</p> <p>Further Comments I am interested in the planning and running of Leeds City Council. But will need time to download the docs and try to be fully involved. May be you have a 'hard copy I could read and make notes?</p>
43	Nasreen Hanif		<p>Format and Principles Other - First of all why are there two tick boxes for each statement an error. Secondly, there is much in this rather lengthy draft that needs to be addressed and I would need to write a dissertation to do it. I am an educated professional and used to lengthy academic drafts as well as writing. It is foolish if not delusional to think this document is accessible to all the parties mentioned throughout.</p> <p>Q3 - In particular the process for providing feedback, engagement and involvement on planning permission is neither honest nor inclusive. If one looks at the Householder Designer Guides which are used to support permission being given to the eradication of bungalows by allowing oversized dormers, there is neither accord nor consistency. Allowing an opportunity for residents to be consulted is not the same as allowing them a platform to vocalise their views. The public method of feeding back with the disclosure of private details online is alien and frightening to many. They are consequently silenced.</p> <p>It is pointless aiming to engage through Older Peoples' Forums (on of which is where I am a volunteer) when the same group is deprived of expressing their views on planning permission granted to neighbouring properties to extend dwellings which overlook and invade their privacy as well as distort and destroy the amenity of the environment. All of which are factors which would deny planning permission. However recent delegation proposals I have read are contradictory on such matters. Even more disturbing is the fact that many have been made without site visits and on the premise of photos sent by those behind the application. Allowing adequate time is also pointless if the process is restrictive. A council that supports public dissemination of views is not only destroying a community physically with the incongruous creations that are popping up throughout Leeds, but also in spirit as it turns neighbour against neighbour.</p> <p>Planning Matters Q4 Allow me to be part of a panel Allow views to be expressed incognito to the applicants but known to the planning officers. Consider the history of developments that set a precedent to allow the next development just because something has been done before does NOT mean it is OK for the future Approach individual neighbours on a one to one basis for vocal input</p>

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			<p>Q5 - To be effective this can no longer happen on the public forum. Take for example, the diminishing number of bungalows due to increasingly overwhelming extensions. Why is there so little in the way of comments? Firstly, many elderly are not as conversant with the online forum. Secondly, many fear making their private details public. Thirdly, they have given up on the importance of their views as when they have objected on the grounds of privacy, damage to their property, incongruity and eradication of a precious dwelling for the vulnerable, they have been ignored. I have spent much time and effort putting forward the case on their behalf, to have it refuted even though the visible outcome is sacrilege to a once established community and has left many neighbours in disbelief and outrage. The council and its staff need to ensure they are singing from the hymn sheet they have printed out not one each makes up going along.</p> <p>Q6 - A neighbourhood plan MUST take initiative and input from the neighbourhood and its residents not be drawn up by a civil servant as part of a 9-5 routine. Clarity is secondary content is a priority.</p> <p>Methods of Engagement</p> <p>Face to face meetings Leeds City Council website Notifying you via email Online meetings</p> <p>Indicators to help measure success</p> <p>Q9 - I believe I have addressed many of these but could go into further details given my knowledge of some marginalised communities. However, priority should be demonstrated in making the bungalow a protected domicile, before I offer my time and input on any of the above-mentioned topics. I want to see action from the council on this matter before I trust it with the ability to follow up on other considerations.</p> <p>Further Comments</p> <p>The draft document seems to me to stand in isolation to the practice I have witnessed. There has to be far more engagement with individuals in community, including face to face representation, door to door consultation. Too many Leeds City Council employees are ticking the paper boxes including this draft but are not committed to engagement on a human level with those around a development. The latter should have happened even before this draft took place.</p> <p>How about having a representative be present at the Leeds Older People's Forum Age Steering Group as a starting point?</p>
44	Jacqueline Rooney		<p>Format and Principles</p> <p>Other - there are too many links that lead off into the rabbit warren that is the council website where it is easy to get lost</p>

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			<p>Q3 - Trust honesty and CLARITY required as the whole area of planning is a minefield for the Community at large Timely central govt / legislation sets the timescales therefore you cannot lay claim to improve this aspect. availability of information on a timely basis is A KEY ELEMENT to getting a better response from the Community. Visible Use of technology is fine and is laudable but do not forget those who do not have access or knowledge. make use of local Community supermarket notice boards or post offices to communicate to the local areas. plain English yes please even this consultation and the links are full of jargon and acroynms.</p> <p>Transparent feedback - is another KEY ELEMENT as we do not want to feel that we have wasted our time contributing and then there is no response nor explanation of how the decisions are reached and whether our comments have indeed been considered. accessibility see earlier re access. who decides the value for money and whether is achieved? the statement smacks of budgetary constraints already!</p> <p>Planning Matters</p> <p>Q4 - access to the information</p> <p>website planning portal is difficult to search and people will give up too quickly the very fact you are asking about specific pages here is a testament to how not to consult we haven't printed the document, rather scrolled through the site. see earlier comments on where to post or publish information plain English clear guidelines on what the Community can influence and what it cannot focus the attention and give us the chance to not get lost in commenting on areas we cannot change or influence planning policy is set by legislation so we are limited in what can de influences make it clear</p> <p>Q5 – see earlier comments re website & planning portal</p> <p>Do not batch load documents onto portal for an application and keep the same time for review and comment / feedback, that is unfair clear guidelines on what the Community can influence and what it cannot focus the attention and give us the chance to not get lost in commenting on areas we cannot change or influence planning policy is set by legislation so we are limited in what can de influences make it clear.</p> <p>Q6 - resource</p> <ul style="list-style-type: none"> - timeliness -consistency of feedback -support/ assistance from the Council -earlier involvement especially if a large development is proposed -improved communication with ward councillors -encourage developers to engage with the Community if only as a best practice guideline for them and ask them how they intend to do so <p>Methods of Engagement</p> <p>Article in local newspaper</p> <p>Face to face meetings</p> <p>Leeds City Council website</p>

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			<p>Notifying you via email Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Other - community boards in local post offices or supermarkets.</p> <p>Indicators to help measure success If you have large scale consultations then ensure there is a report of number of respondents & method used to do respond is published. The sections of the community who do not have access to the web or computers need to be captured these are more likely to be senior members therefore thought required as to a tailored plan for them</p> <p>Further Comments Q10 - Before consulting on things like the Local Plan and Supplementary Planning documents more effort is needed to explain and simplify the terminology, tell people how the process works and why it matters they do respond. What can they influence if anything? Follow through on your aims do not use this as a check box exercise and then state that consultation took place if you know there are specific areas of the district with specific demographics who do not traditionally participate, tailor the communication method noticeboards, translated documents (diff languages), pop up information kiosks at school gates, community centres, mosques, senior lunch clubs allocate resource and have back up cover within the team be consistent.</p>
45	Christine Thornton		<p>Planning Matters Q4 - As the current chair of Beeston Community Forum I am sent planning applications relevant to our neighbourhood plan area. However, sometimes I do not receive them all and we find out about them by observing alterations actually under way. Q5 - Currently, all objections/ comments are posted on the portal. I do not think that people living outside the area should be able to post comments when developments do not impact on their daily lives. In line with this, such comments should not be taken on board by LCC. Q6 - Support is very important. Any ways to improve this is definitely needed as it is sadly lacking at the present time.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Notifying you via email Other - Timely notifications are imperative. If necessary, local residents should be visited by LCC officers to inform them of relevant developments that could affect them directly.</p>

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			<p>Indicators to help measure success Currently, there is no meaningful feedback on decisions made around planning issues. Everyone who submits comments or objections should be automatically informed of the decisions made and the reasons why they have been made.</p> <p>Further Comments The whole process needs to be open and as simple as possible for everyone involved. There needs to be links between planning and enforcement departments within the council and enforcement should mean what it means. LCC planning departments need some backbone and strong leadership.</p>
46	Pamela Jones		<p>Format and Principles Other – It is too long Q3 - Good ideals which need consistently applying. Currently falls short.</p> <p>Planning Matters Q4 - Currently there is too much reliance on the local paper [South Leeds Life] to publicise planning policies etc. This paper is not widely distributed, reliance on libraries or hubs is also restrictive. For larger or possible controversial schemes, local posters, notice boards may be more effective. We should all be aware of developments that impact our local environment and that is not currently the case.</p> <p>Q5 - See above. Also more face to face consultations wherever possible. Q6 - More practical help should be provided on a regular basis. The people working on these schemes are volunteers and time is therefore limited and certain skill sets are not always available within these groups. For instance, use of social media etc. and effective publicity planning.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets</p> <p>Indicators to help measure success Surely it would be difficult to measure these, who judges whether it is a success or not? How do you measure those who weren't involved as it could either be from choice or lack of information. If measurement is only of those that take part, it defeats the object. Also what is the definition of 'different communities'? Again, how can meaningful measurements be made.</p>

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			<p>Further Comments It would be better if the main knowledge of an area was not from Google or Streetview. There should be more local interaction taking place initiated by the various planning groups.</p>
47	CEG	Deloitte	<p>Format and Principles Other - In order for the SCI to be more informative, it is considered that further detail regarding planmaking for non- development plan documents such as design statements, conservation area appraisals and supplementary planning guidance, should be provided. Please see the response to Question 4 for further detail.</p> <p>Q3 - CEG support the importance of engagement on good planning and planning for an inclusive city.</p> <p>Planning Matters Q4 - With regards to planmaking, whilst the draft SCI sets out the proposed stages of engagement in relation to development plan documents and supplementary planning documents (which are largely driven by legislative requirements), in terms of area design statements, conservation area appraisals or other supplementary planning guidance documents (such as the Draft Temple Planning Brief), the document offers extremely limited detail as to the Council's anticipated engagement strategy. Clearly whilst this would (to an extent) differ from document to document depending upon its scope and nature, it would be helpful to see an intended framework which the Council would use as a basis/starting point for engagement. For example, it would be beneficial to know how many rounds of public consultation the Council anticipate on undertaking when preparing a document such as a Planning Brief.</p> <p>Methods of Engagement Article in local newspaper Face to face meetings Leeds City Council website Notifying you via email Online meetings Posters/leaflets Social media posts (Facebook, Twitter, Linkedin etc.) Youtube videos</p>